



## Time Keeper

*The Personnel Solution*

*Seamlessly captures hours for employees*



**In your world time is like money.** There's not enough, and it never lasts. At least Time Keeper from Mogle Solutions lets you account for all those hours accurately so you know how they're spent. Time Keeper is a comprehensive, secure, cost-effective and user-friendly way to manage staff labor hours and absenteeism.

### THE MOGLE SOLUTIONS EDGE

When we were creating the Time Keeper solution we talked to customers about what they wanted. Simplicity and flexibility were high on the list. That's why our clients appreciate the fact that employees can clock in and out quickly using palm or finger scanners. It's also why staff can log into the system from any PC, not just designated computers. Of course, we didn't stop there.

Time Keeper is perfect for businesses of all sizes. It's simplicity and ease of use are a perfect combination for anyone looking to streamline their time management needs.. Comprehensive reporting and tracking make it a valuable management tool.

### FEATURES & BENEFITS

- Personnel can clock in and clock out using palm and finger scanners, user name and password or PIN number
- Biometric finger or palm scans ensure proper identification
- Handles user-defined absenteeism such as illness, vacation and leave
- Helps prevent fraud by using central server time
- Complete history tracking and reporting

- Interfaces with your payroll system
- Multiple fund and budget codes for each employee
- Customizable supervisor groups
- Clock in and out from any PC
- Instant access to all employees' in/out status and location
- Permission and role-based user access
- Electronic Time Sheet submission and approvals process

### REPORTS

- Absences
- Changes –Adds\Edits\Deletes
- Clock In/Out
- No Clock-Out
- No Clock-In
- Wrong Cost Center Clock-In
- Detailed Time Changes
- Daily Hours
- Time Sheets
- Built in Custom Report Design Tool