



Software Refined For Tracking Professional Standards

# Making a mess of tracking professional standards?



## Let **mergo** manage it.

Mergo is much more than a basic professional standards management software unlike  other.

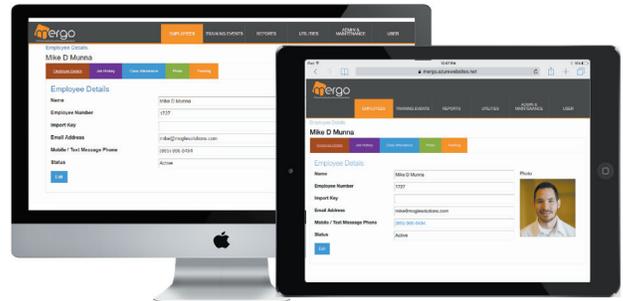
We understand your business in school food services more than anyone. Not only did we develop a software program to meet the USDA professional standards requirements, we took it one step further. We also know communication, as well as visibility, are key to running your organization.

### Here's what Mergo can do:



#### Access on any Device

Mergo was built on a cloud-based platform and designed to scale automatically from computer to mobile platforms. Your data can be accessed from any device with an internet connection through all major browsers.



#### Customized CEU Requirement Tracking

Track all the USDA CEU requirements PLUS your specific state's requirements and any special education programs such as SNS credentials. By each individual.

Mergo						
Mergo School District						
Louisiana State Requirements						
Employee #	Employee Name	Job Code	Site	Required Topic	Date Completed	Credit
15572	Cletus Abbot	Manager	Mogle High School	2220 - Offer vs Serve Civil Rights Training	10/2/2016	1h 0m
10745	Kathi Braman	Manager	Mogle Middle School	2220 - Offer vs Serve Civil Rights Training	10/3/2016	1h 0m
					Incomplete	

Call or email us today for a **FREE DEMO.**

985 966 8494  
sales@moglesolutions.com  
www.moglesolutions.com



# Features & Benefits



## Multiple Classes Per Event

Back-To-School training events can be complicated when trying to coordinate the correct USDA subjects to match the credits to each individual class. Mergo makes it easy to create a single event with multiple classes and select each specific USDA subject credited to that class.



## Mass Email Invitations

After creating your event and classes, you can simply add a list of invitees – either by groups or individually. You can also choose which classes specific employees or groups of employees can be invited to. Once the list is created, a mass email can be sent out with one click, letting each employee know which specific classes they have been invited to attend.



## Electronic Class Check-In

Signing employees in and out of classes to mark attendance is simple with Electronic Class Check-In. If event managers have access to the internet and a computer or tablet, they can simply check each employee in via the Check-In feature.



## Upload Supporting Documents

Stay in compliance by attaching supporting documentation to employee records for any events attended outside the school district.



## Employee Import Utility

We know that getting a new system up and running can be cumbersome when having to enter lots of data. That's why we allow districts to import employee data directly into the site. The Employee Import Utility can import data from most third party software packages.



## Reporting

Information and visibility in to employee CEU requirements and where they stand can be extremely helpful to making sure your staff stays on target. We built in reports that assist your district in doing exactly that. For example, you can view reports on employees' current hours as well as any events they may have been invited to, but did not attend. We will also work directly with your district to determine what specific reports your state department may require. If we don't currently have your state mandated report, we will work with you to develop one that meets the requirements.

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